### Gym Location:

Mountaineer Field House – Western Climbing Wall 500 E. Ruby Ave, Gunnison CO, 81231

### Price:

- Full Comp (Bouldering/Top Rope + Lead)
  - \$40.00 per climber pre-registration/\$50.00 per climber day-of registration
    - Full Comp price covers overnight accommodations. See 'Overnight Accommodations' for more info.
- Single Comp (Bouldering *or* Top Rope + Lead)
  - \$25.00 per climber pre-registration/\$30.00 per climber day-of registration

# **Online Registration:**

- Link Coming ASAP!

# **Event Information:**

We at Western Colorado University are stoked to invite athletes from across Colorado to compete in a full weekend of bouldering *and* top roping/leading. Teams are encouraged to participate in both competitions over the weekend *or* sign up for a single competition. Our bouldering comp will run from 8a through 8p on Friday, January 26th followed by our top rope/lead comp running from 7a through 7p on Saturday, January 27<sup>th</sup>. We will run up to four heats each day if registration numbers deem necessary; heats will be approximately 3 hours each.

### **Restrictions**:

All belayers are required to pass the MFH belay certification. All lead climbers/lead belayers are required to pass the MFH lead certification. Belay/lead climbing/lead belay tests will be offered Friday evening, January 26<sup>th</sup>, following the bouldering competition. Space is limited at our gym; if you plan to bring a team larger than 30 athletes, please email <u>isladewski@western.edu</u> to confirm we have the space.

#### Waivers:

- All individuals attending either competition for any span of time (athletes, coaches, parents, friends, etc.) *must* complete an MFH Waiver. Coaches, please arrive with **completed waivers** for all members and an accompanying, accurate **roster**. Please include all athletes, coaches, parents/spectators on the roster. Links for both are below. **Please use Microsoft Edge or Firefox to access waiver and roster documents; the links currently don't like Chrome.** 
  - MFH Waiver (digitally fillable pdf)
  - MFH Roster Template (digitally fillable pdf)

# **Heat Scheduling:**

Bouldering Comp – Friday, January  $26^{th}$ Heat 1: 8a – 11a Heat 2: 11a – 2p Heat 3: 2p – 5p Heat 4: 5p – 8p (based on need/number of registered athletes) Top Rope Comp – Saturday, January  $27^{th}$ Heat 1: 7a – 10a (First heat may begin at 8a if only running three heats) Heat 2: 10a – 1p Heat 3: 1p – 4p Heat 4: 4p – 7p (based on need/number of registered athletes)

**Overnight Accommodation:** As a university climbing gym, we have the unique ability to offer overnight accommodations in our Mountaineer Field House *included in the price of registration*. Athletes and coaches are invited to sleep in the field house/indoor track space within the facility. We require all individuals utilizing these overnight accommodations to bring their own sleeping gear (sleeping bag, sleeping pad, pillow – think 'camping gear'). Dinner will be provided on Friday night (pizza) and breakfast will be provided on Saturday morning for all individuals choosing to sleep in the facility (bagels + spreads, bananas/apples, granola bars and coffee/tea for coaches). Snacks will also be provided through both competitions.

# How to Register for the Western Colorado University ASCL Competition

- 1. **Create an Account on the MFH Member Portal** *coaches/individuals registering their team or themselves must create an account to complete the registration process and payment.* 
  - 1. Navigate to the <u>MFH Member Portal</u> at campusrec.western.edu.
  - 2. Click the 'Sign In' button in the top right corner. You will be prompted with a sign in window.
  - 3. Click the small, red 'Sign Up' button at the bottom of the sign in window.
  - 4. Follow the prompts and fill in your personal information as *accurately and completely* as possible.
  - 5. Once you've filled out all required information, click the red 'Create Account' button. You will automatically be signed in by completing this action.
  - 6. You can view your profile by clicking your username in the top right corner of the screen and selecting 'Profile' from the small drop-down.

# 2. Register for the Western Colorado University ASCL Competition!

- 1. Make sure you've created an account on the MFH Member Portal (see above) and are signed in.
  - Note: you'll see your email/username in the top right corner when you are signed in.
- 2. From the main page, scroll down slightly and select 'Programs & Offerings'.
- 3. On the left side of the screen, select 'Climbing Wall' under 'Classification'.
- 4. In the center of the page, you should now see the 'Western Colorado University ASCL Competition' option.
- 5. Click the <u>'Western Colorado University ASCL Competition'</u> option. You will be routed to the registration page.
- 6. Please review *all* the details on this page before registering your team/as an individual.
- 7. Once all details have been reviewed, click the red 'Register' button.
- 8. Review and complete each of the prompted questions to provide information about your team/yourself. Accuracy and totality are extremely appreciated!
- 9. When complete, click the red 'Continue' button followed by the red 'Checkout' button on the next page.

- 10. You will receive an email receipt followed by a confirmation. The confirmation will contain a PDF document with event details.
- 3. **Pay for Registration Through your MFH Member Portal Account -** *1-2 business days following registration, an invoice will be assigned to your MFH Member Portal account. Follow these directions to make payment on the invoice.* 
  - 1. Navigate to the MFH Member Portal at campusrec.western.edu.
  - 2. Login using your email and password.
  - 3. Once logged in, click on your email/username in the top right corner.
  - 4. Click 'Profile' from the small drop-down menu.
  - 5. On the left side of the screen, select 'Invoices' from the list of options.
  - 6. Any unpaid invoices will appear under the 'Unpaid' tab.
  - 7. Click 'pay' on the invoice on which you'd like to make payment.
  - 8. A small window will appear. You can opt to pay the full amount or adjust the amount. When ready, click the 'Apply Payment' button.
  - 9. Input your payment methods on the Transact payment page. Follow the prompts until payment is captured.
  - 10. You will be returned to the MFH Member Portal page when payment is complete.
  - 11. You will be emailed a receipt of your purchase!