# ASCL Registration

Step 1: Visit campusrec.western.edu and select sign in in the top right corner. If you do not have an account you will have the option of creating one after selecting sign in. If you are Western faculty/staff please sign in with your Western credentials.

If you are making your account for the first time you will be required to sign a waiver for yourself.
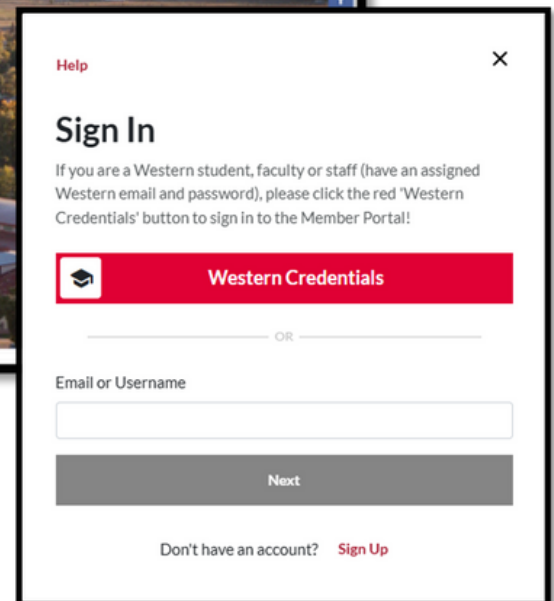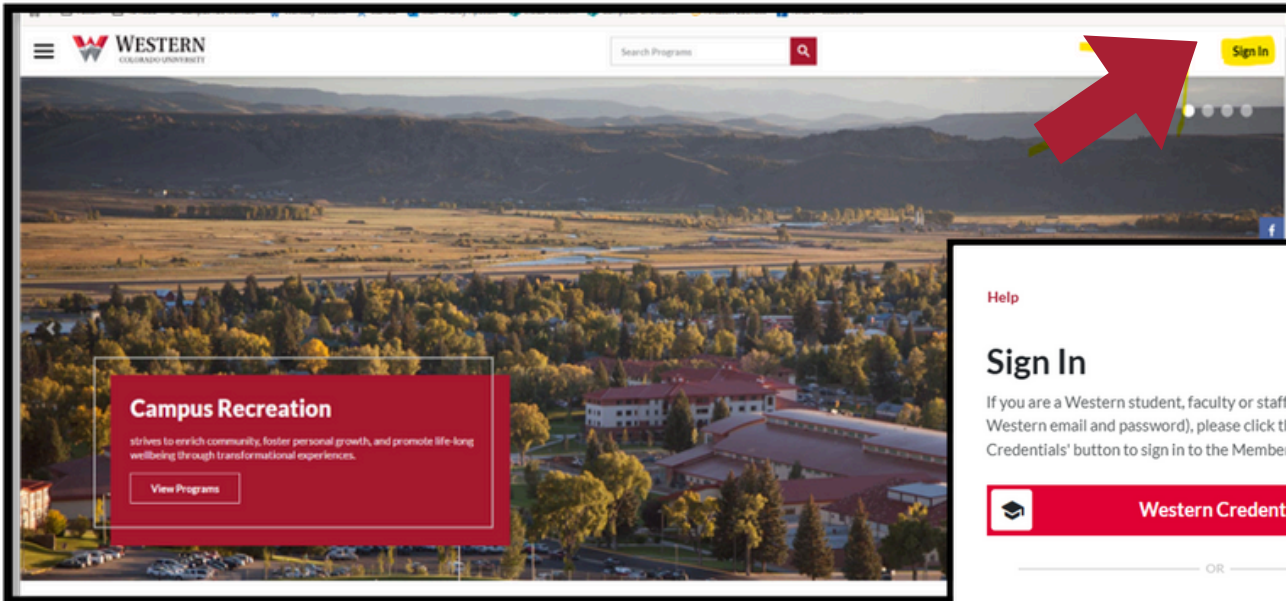
Step 2: Click on your account email or username in the top right corner and select **Profile**
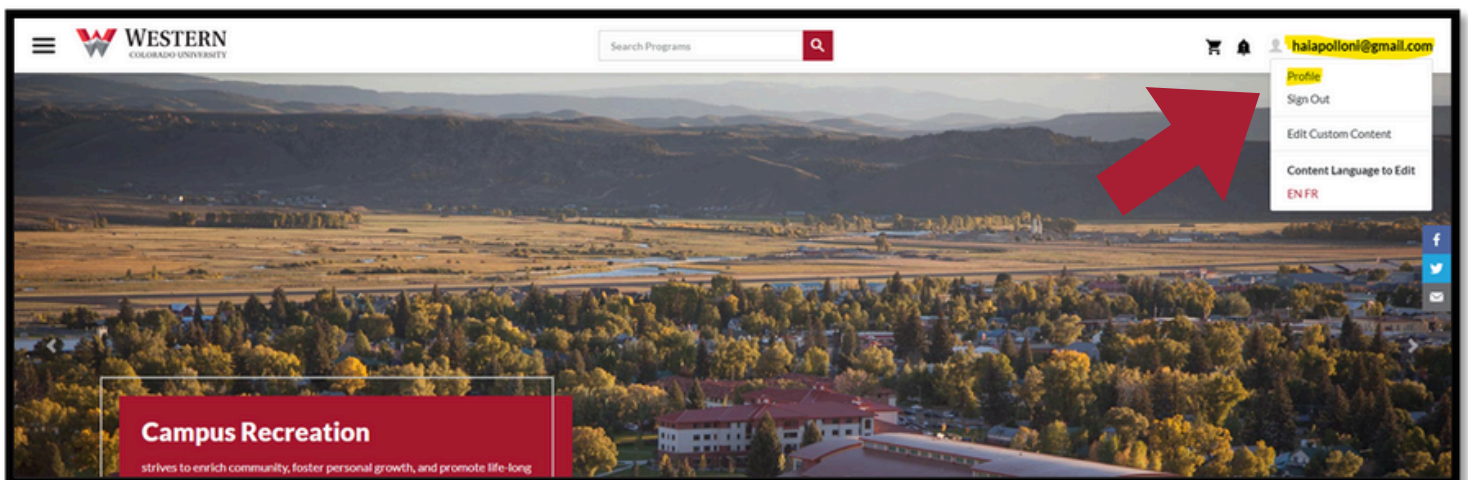
Family Members

Apolloni Family (Head Of Family)

Full Name	Relationship	Date of Birth	Gender
Sally May	Dependent	Jan 2, 2019	Female

+ Add Family Member

New Dependent ✕

First Name

Last Name

Date of Birth

Month	Day	Year

This field cannot be changed once added.

Gender

Cancel   Save

Step 3: Scroll down to where it states Family Members and add all dependents then press save.

You will be required to sign a waiver for each dependent.

Step 4: Visit the Registration Link and confirm you are still logged into your account. If you are not signed in, just re-sign in through that same page.

Step 5: You will then have the option to select either Full Comp or Day Comp.

After your selection you will be able to register each dependent within your account.

Select Family Member ✕

Select which family members to register for the following offerings:

① MFH ChoicePass: 12 Months

MAX REGISTRANTS: 1/99

☐ Hailey Apolloni   Aug 23, 1999

☑ Sally May   Jan 2, 2019

+ Add a Family Member

Cancel   Register (1)

Step 6: Pay to confirm your selection.